

Document number —

Revision **A**

Effective date —

Owner —

DRAFT

Report control

Report title / unique ID [Report ID]

Laboratory / address [Lab]

Test location [Location]

Customer / requestor [Customer]

Issue date [Date]

Authorizing person [Name]

Test item / sample

ITEM ID	DESCRIPTION	CONDITION AS RECEIVED	RECEIPT / SAMPLING / TEST DATE
[ID]	[Description]	[Condition]	[Dates]

Test item / setup photograph



test article / setup

Objective and scope

State what was evaluated, against which requirement, and any exclusions.

Method / equipment

METHOD / PROCEDURE	EQUIPMENT ID	CALIBRATION STATUS / DUE	EXTERNAL PROVIDER?
[Method]	[Equip]	[Status]	[No / provider]

Test / environmental conditions

Temperature [Value]

Humidity [Value]

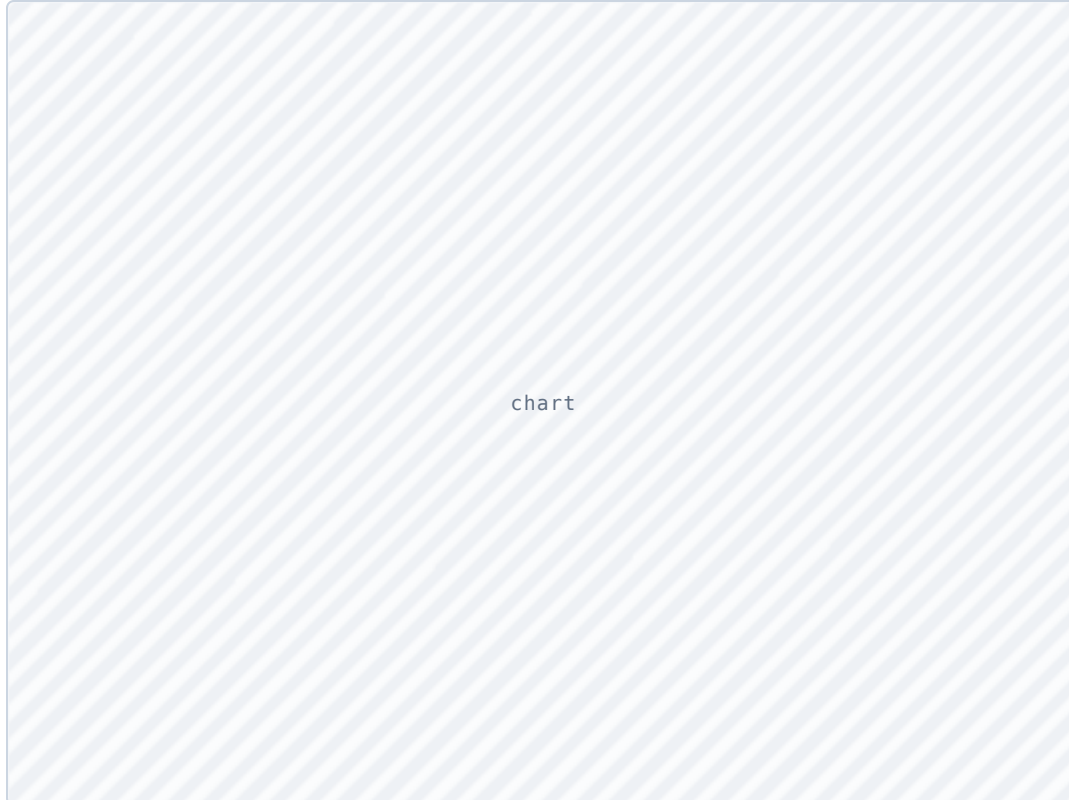
Supply / load / conditioning [Value]

Sampling plan [Reference / N/A]

Results

REQUIREMENT / PARAMETER	RESULT	UNIT	UNCERTAINTY IF RELEVANT	CONFORMITY / STATUS
[Parameter]	[Result]	[Unit]	[Uncertainty]	Pass / Fail / N/A

Result visualization



measured response / trend / comparison

Deviations / customer-supplied information

Identify deviations from method, customer-supplied data and anything affecting validity or interpretation.

Opinions / interpretations, where authorized

Clearly identify any interpretation, engineering judgement or opinion separately from measured results.

Conclusion / statement of conformity

State whether requirements were met and identify the decision rule where a conformity statement is made.

NOTICE

Report-use statement

Results relate only to the items tested / sampled as identified. Apply laboratory reproduction and amendment controls where required.

Authorization

PREPARED / REVIEWED

AUTHORIZED FOR RELEASE

DATE

DATE

CONTROLLED STRUCTURE ISO/IEC 17025 (if accredited)

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